

Public Document Pack



	MID SUFFOLK OVERVIEW AND SCRUTINY COMMITTEE
DATE	Thursday, 20 July 2017 at 9.30 am
PLACE	Council Chamber, Council Offices, High Street, Needham Market

PLEASE NOTE START TIME OF MEETING

Members

Chairman: Rachel Eburne
Vice Chairman: Derek Osborne

James Caston
John Field
Elizabeth Gibson-Harries

Lavinia Hadingham
Lesley Mayes
Kevin Welsby

A G E N D A

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- 1 **Apologies for absence/substitutions**
- 2 **To receive any declarations of pecuniary or non-pecuniary interest by Members**
- 3 **MOS/17/5 To confirm the minutes of the meeting held on 15 June 2017** 1 - 6
- 4 **To receive notification of petitions in accordance with the Council's Petition Scheme**
- 5 **MOS/17/6 Outstanding Items from Joint Scrutiny Committee Meetings 2016/17** 7 - 14
- 6 **Scoping for Homeless/ Bed and Breakfast Accommodation Review** 15 - 16

The Overview and Scrutiny Committee Members to use the attached Scoping Template to guide this process.
- 7 **Discussion on risk and performance and where the Overview and Scrutiny Committee can add value**

8 Training Update

The Assistant Director – Law and Governance to give an oral update on the training available.

9 MOS/17/7 MSDC Overview and Scrutiny Forward Plan

17 - 20

Agenda Item 3

MOS/17/5

MID SUFFOLK DISTRICT COUNCIL

Minutes of the Meeting of the **MID SUFFOLK OVERVIEW AND SCRUTINY COMMITTEE** held at the Council Chamber, Council Offices, High Street, Needham Market on Thursday, 15 June 2017 at 9:30am

PRESENT:

Councillors:	Rachel Eburne (Chair)	James Caston
	John Field	Jessica Fleming*
	Lavinia Hadingham	Kevin Welsby

*Denotes a substitute

In attendance:

Councillors John Levantis and Jill Wilshaw
Mike Evans – Strategic Director
Kevin Jones – Interim Strategic Director
Emily Yule – Assistant Director - Law and Governance
Ben Staines – Research and Project Officer
Ian Winslet – Investment and Development Consultant
Val Last - Governance Support Officer
Henriette Holloway – Governance Support Officer

8 APOLOGIES FOR ABSENCE/SUBSTITUTIONS

Apologies were received from Councillors Elizabeth Gibson-Harries and Lesley Mayes.

Councillor Jessica Fleming was substituting for Councillor Derek Osborne, however as notification of the substitution had not been received in accordance with the timescale set out in the constitution, Councillor Fleming was not able to vote on any item.

9 TO RECEIVE ANY DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST BY MEMBERS

There were no declarations of interest.

10 MOS/17/1 TO CONFIRM THE MINUTES OF THE MID SUFFOLK SCRUTINY COMMITTEE MEETING HELD ON 15 MARCH 2017

RESOLUTION

That the minutes of the meeting held on the 15 March 2017 be confirmed as a correct record.

11 MOS/17/2 TO CONFIRM THE MINUTES OF THE JOINT SCRUTINY COMMITTEE

MEETING HELD ON 19 APRIL 2017

RESOLUTION

That the minutes of the Joint Scrutiny Committee meeting held on 19 April 2017 be confirmed as a correct record, subject to the following amendments:

Planning Consultant Paul Munson to be added to the list of attendees.

Page 7 paragraph 26. The following to be included:

- Need for flexibility (e.g.: using sheltered housing to support a discharge)
- Process for adaptations to be managed quickly
- Need for stronger links regarding preventing admissions

It was also noted that an improvement plan was in place for spending the (disabled adaptations) grant and that progress would be reported back to the Committee.

Page 7, paragraph 27 to read: Paul Bryant, Business Support Officer Officer responded...

12 TO RECEIVE NOTIFICATION OF PETITIONS IN ACCORDANCE WITH THE COUNCIL'S PETITION SCHEME

None received.

13 QUESTIONS BY THE PUBLIC

None received.

14 QUESTIONS BY COUNCILLORS

None received.

15 WAY OF WORKING FOR THE OVERVIEW AND SCRUTINY COMMITTEE

Emily Yule, Assistant Director of Law and Governance, gave a presentation on the Way of Working for the Overview and Scrutiny Committee and outlined the following points:

The responsibility of the Committee was to provide a critical 'friend' challenge to executive policy and decision makers in a constructive and purposeful way. The Committee could give a strategic review of corporate policies, plans, performances, and budgets in an apolitical atmosphere. The Overview and Scrutiny Committee enabled the voice and concerns of the public to be heard by conducting public meetings and by using innovative public communication, consultation, and feedback. It was important that both Members and Officers were well prepared to answer questions at the Overview and Scrutiny Committee meetings.

The types of Scrutiny were outlined as Pre-Scrutiny, Scrutiny of Services/Projects,

Joint Scrutiny, and Call-in:

- Pre-Scrutiny could be initiated by the Overview and Scrutiny Committee, the Cabinet or Officers. It was important that Overview and Scrutiny Committee monitored the Forthcoming Decisions List, to identify any areas the Committee wished to look at.
- Scrutiny of Services/Projects could include reviews of service areas or projects, periodic reviews and standing items or the scrutiny of something which had gone wrong.
- Joint Scrutiny, not only included Babergh and Mid Suffolk District Councils working together, but also other partners and external scrutiny.
- A Cabinet Decision could be 'called-in' by five or more Members if it was felt that the proper decision making process had not been followed. At least one of the Members who called in the decision had to be from a different political group. The Monitoring Officer and the Chair of the Overview and Scrutiny Committee would determine whether or not the call-in request was valid and make the necessary arrangements for the Committee to hear the call-in.

A Call-in form and a check list was available on the website for Members to use. The Call-in could be submitted in hard copy or by e-mail from the Lead Member and supported by emails from the four additional Members.

The Overview and Scrutiny Committee would construct a Forward Plan which would include items for future scrutiny and could be updated as the municipal year progressed. Each review would include a scoping exercise and a scoping template would be available for Members to use. It was suggested that Members could set up Task and Finish Groups to develop a deeper understanding of the topic and items under scrutiny where appropriate.

16 **MOS/17/3 FOLLOW UP OF JOINT SCRUTINY ITEMS**

Ben Staines, Project and Research Officer, presented the report which detailed updates on the recommendations from previous reviews and items that had been carried forward from the former Joint Scrutiny Committee.

Members considered the items and discussed various issues including:

- Void (empty) properties
- Poverty strategy and the possibility for an Officer to provide a summary update to the Committee
- Waste Service
- Small and micro businesses and how Mid Suffolk District Council was supporting businesses in the District. This item had been part of the Open For Business Initiative and it was suggested that a summary was given to the Overview and Scrutiny Committee at a future meeting.
- Performance reports
- The rise in placing residents in Bed and Breakfast accommodation (requested by Cabinet)
- Neighbourhood Plans, it was suggested that the outcome from the Task and

- Finish Group be reported at a future Committee meeting.
- Community Housing Fund
- Home Ownership Review
- Community Infrastructure Levy (CIL), which was introduced in April 2016 and the Scrutiny Committee decided then that a review should take place after a year
- Babergh and Mid Suffolk Building Services (BMBS)
- Leisure Strategy – Chris Fry – Assistant Director Environment and Projects, to bring the Overview and Strategy Committee up to date.

In response to the consideration of the Leisure Strategy the Strategic Director informed Members that the Leisure Strategy consisted of two parts, the Leisure and Activity Strategy and the Leisure Facilities Strategy. It was suggested that any questions on how the Stradbroke and Stowmarket swimming pools were managed should be directed directly to Chris Fry, Assistant Director - Environment and Projects. Members were concerned that Mid Suffolk Leisure Centre continued to take an appropriate approach to make an impact on public fitness and to encourage schools to use the swimming pools.

It was noted that monthly meetings would be held by the MSDC and BDC Scrutiny Chairs to discuss if a topic was relevant to both authorities and should be discussed by a joint meeting of the Overview and Scrutiny Committees.

RESOLVED

The Forward Plan to include:

- Bed and Breakfast accommodation
- The Home Ownership Review
- Community Infrastructure Levy
- Neighbour Plans
- Void properties
- BMBS Review after twelve month's implementation

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TRAINING FOR MEMBERS OF THE OVERVIEW AND SCRUTINY COMMITTEE AND OFFICERS SUPPORTING THE COMMITTEE

Emily Yule - Assistant Director – Law and Governance, informed Members of the training available for Members and Officers, and outlined this as follows:

- Introduction to Scrutiny (Officers and Members)
- Chairing Skills for Scrutiny (Chairs and Vice-Chairs)
- Questioning Skills (All Scrutiny Members)
- Dealing with Call-ins (All Scrutiny Members)
- Setting a Forward Plan for Scrutiny/ Scoping (All Scrutiny Members/ Cabinet

- Members/ Senior Leadership Team)
- Supporting Scrutiny (Senior Officers, Scrutiny Officers, and Policy Support)
- Responding to Scrutiny (Extended Leadership Team)

Councillor Rachel Eburne requested that all training was to be bespoke to Mid Suffolk District.

Members were informed that a successful Transformation Bid made at the beginning of the transition to Cabinet model would cover the cost of training.

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MOS/17/4 THE HOUSING REVENUE ACCOUNT 30 YEAR BUSINESS AND FINANCE PLAN UPDATE 2017

Kevin Jones – Interim Strategic Director, presented the report to Members and explained how the Housing Revenue Account Financial Plan (HRA) had been updated to adapt to the evolving needs and demands and to reflect legislative, financial and technological changes. The HRA Financial Plan included an outline for new homes in Mid Suffolk District and the financial changes brought about by the Government.

It was pointed out to Members that the model used for the HRA Financial Plan was from the Chartered Institute of Housing and that the Institute had been involved in the process to ensure consistency. The assumptions in the report had also been reviewed.

The assumptions made in respect of the surpluses in income that Babergh Mid Suffolk Building Services (BMBS) would generate had been revised, as it had previously been considered that the service would make a surplus after two years. However, it was now predicted that this process would take four to five years.

There had been a potential for the Government Debt Cap to be breached in year eight to ten and previously the Capital Programme would have been reduced to avoid this. However, the Interim Strategic Director did not believe this was a good way to manage the issue and that making efficiency improvements and savings was the appropriate way forward. Work had been undertaken by the Supported Living Team on the sustainability and reliability of the Plan and he was confident that the savings could be achieved.

It was noted that when the Council had taken on the additional debt under the Government's self-financing scheme, a formula for increasing rents had also been introduced. However, the Government had subsequently not only changed this to a lower figure, but advised in 2015 that rents must be reduced by 1% per year each year from April 2015 until 2020, which had a substantial adverse impact on the HRA. The existing debt prior to the introduction of self-financing had been for the improvement of the housing stock to Decent Homes Standard.

Members inquired if it was possible to borrow from the General Fund and loan to the HRA. The Officer advised that monies within the General Fund were ring fenced and it was very difficult to move them elsewhere. The Interim Strategic Director pointed out to Members that the HRA Financial Plan concentrated on improving the

HRA Budget to avoid breach of the Debt Cap.

Members questioned Officers on the BMBS and if it would be better to outsource the services. Officers said that contracted services often had constraints and that in-house services provided better service and other benefits to the tenants. The current plans for BMBS had taken into consideration a start-up period, training, and staffing and as a result the estimated profit period had been extended to four years.

The cost of running the BMBS was high for this kind of organisation and as indicated on page 55, bullet point 2 early considerations would be given to reduce this. It had been difficult to monitor similar services in the past but the BMBS had a new Corporate Manager and he would be responsible for the BMBS budget, timings, and performance monitoring. The Summary Improvement Plan on page 60, indicated that BMBS had the potential for the biggest savings.

The Summary Improvement Plan identified the best areas for significant efficiency improvements.

The turnaround time for VOIDS was discussed as Members felt that improvement should have been made to the current sixty-six days. It was hoped the turnaround time would improve as the BMBS became fully operational. Members decided that the Overview and Scrutiny Committee were to scrutinise Voids performance and BMBS later in the Council year.

An amendment to the recommendation was proposed by Councillor Rachel Eburne and seconded by Councillor John Field, that a reporting framework for a performance monitoring system be put in place.

By a unanimous vote

RECOMMENDATION TO CABINET AND FULL COUNCIL

1. That the updated HRA 30 year Business and Financial Plan (Appendix A to MOS/17/4) to be approved.
2. That a reporting framework for a performance monitoring system be put in place.

The business of the meeting was concluded at 11.35am

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The Chairman

Agenda Item 5

MIDSUFFOLK DISTRICT COUNCIL

From: Ben Staines, Project and Research Officer	Report Number: MOS/17/6
To: Mid Suffolk District Council, Overview and Scrutiny Committee	Date of meeting: 20 July 2017

OUTSTANDING ITEMS FROM JOINT SCRUTINY COMMITTEE MEETINGS, 2016/17

1. Purpose of Report

- 1.1 To inform Members of the items considered by the Joint Scrutiny Committee in 2016/2017 and recorded as still requiring action or ongoing.
- 1.2 To enable Members to decide which items they wished to be added to the forward plan for Mid Suffolk's Overview and Scrutiny Committee.

2. Recommendations
2.1 The members of the Committee decide which items previously considered by the Joint Scrutiny Committee be added to the forward plan for the Overview and Scrutiny Committee.

3. Financial Implications

- 3.1 There are no specific financial implications identified from this report.

4. Legal Implications

- 4.1 There are no legal implications identified from this report.

5. Risk Management

- 5.1 This report is not linked to any risks identified on the Council's Significant Risk Register, however key risks are set out below

Risk Description	Likelihood	Impact	Mitigation Measures
If Mid Suffolk Overview and Scrutiny Committee do not identify the right areas for review in their forward plan, then the Council's priorities may not be achieved.	Unlikely (2)	Noticeable (2)	Mid Suffolk Overview and Scrutiny Committee will examine the list of items previously considered by the Joint Scrutiny Committee and scrutinise those where it is assessed not

			doing so could impact on the achievement of the Council's priorities.
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6. Consultations

- 6.1 Officers were consulted to provide updates on the current position for each of the items listed below.

7. Equality Analysis

- 7.1 This report has no inherent equality and diversity impact.

8. Shared Service / Partnership Implications

- 8.1 None

9. Links to Joint Strategic Plan

- 9.1 This report itself does not link directly to the Joint Strategic Plan. Links to the delivery of the Joint Strategic Plan are considered in the selection of topics for review.

10. Key Information

- 10.1 Below is a table showing the topics scrutinised by the Joint Scrutiny Committee in the 2016/2017 year and recorded as being ongoing or due for a further scrutiny. This includes some items brought forward from previous years which the Committee wanted to retain on their list of topics that may require further scrutiny.

Topic	Date scrutinised	Excerpt from minutes	Current position
Fuel Poverty	June 2015	June 2015 position Martin King, Head of Service Housing, has been identified as lead officer. Seven Recommendations from the task and finish group were presented to the 11 February 2015 Joint Scrutiny meeting where they were approved and the recommendations passed onto Executive (09/03/15) and Strategy (12/03/15) Committees where the recommendations were delegated to the relevant Programme	As noted in April 2016 it was noted that the Fuel Poverty Strategy is being incorporated into the overall Poverty Strategy. Babergh and Mid Suffolk Councils are both on the Suffolk Poverty Strategy Steering Group which has as an ambition to 'reduce levels of food and fuel poverty'. The Councils are signed up to the Suffolk Joint Strategic Needs Assessment (JSNA) 'Working together to tackle poverty', this including a section on a joint fuel poverty strategy.

Topic	Date scrutinised	Excerpt from minutes	Current position
		Steering Boards to be adopted as part of the work programme with reports to be made back to Strategy and Executive.	Outcomes from this will be verbally reported at the meeting to assist Members in deciding whether they wished Fuel Poverty to be added to the forward plan.
Supporting Business Growth	October 2015	Further examination of measures for supporting micro and small businesses has been added to the proposed forward plan.	<p>Since 2015 the Councils have continued with the development and expansion of the Open for Business services. There is now a dedicated page on the Babergh/Mid Suffolk website that includes a detailed start-up pack to assist any business developing in the Districts.</p> <p>This is available to view on the Council's website in the section headed 'Business' and then the sub-section 'support for businesses'.</p> <p>It was suggested at the June Overview and Scrutiny committee meeting that a summary of current activities under the Open for business programme be reported to the committee at a future meeting (yet to be timetabled)</p>
Void performance	February 2016	<p>Members asked for the following to be provided at future meetings:</p> <ul style="list-style-type: none"> • An update on the progress of the new Responsive Repairs service 12 months after implementation; • Void performance for Sheltered Housing to be provided separately from other council properties; • An overview as to how void performance fits in the wider performance management review 	This is in the draft forward plan to be scoped at the August 2017 O&S meeting.

Topic	Date scrutinised	Excerpt from minutes	Current position
Community grants	February 2016 and June 2016	Members commended the team for all their hard work and the support they offer. The Corporate Manager – Strong Communities, advised that a further report detailing the outcome of the health check would be brought to a future Committee for Members consideration.	The Corporate manager – Strong Communities will give a verbal report on the current position at the meeting.
Scoping a review of the waste services	February 2016	Some Members expressed a view that consideration should be given to residents' views to ensure any changes to the waste collection system were user-friendly, in particular from smaller properties and properties in heavily built-up and rural locations. Members felt it appropriate that the Committee scrutinise the plan for post 2019 and requested a further report be brought at that time	This will be included in the draft forward plan for scrutinising when it appears on the forthcoming decisions list.
Housing delivery	February 2016 and April 2016	Councillor Rachel Eburne commented that the Forward Plan had been populated up to April, when the last meeting for the current Council year would take place. When new Committee Members were elected, they might wish to set a different agenda going forward. She advised that Councillors Peter Burgoyne, David Card, Kathryn Grandon and herself had met with housing officers to establish what aspects of housing delivery were to be scrutinised. Further work was to be done	<p>The excerpt is from the minutes of the meeting in February 2016.</p> <p>When the topic was brought to the April meeting the resolution below was proposed and agreed:</p> <p>(1) That the information provided about the progress of the Councils' own affordable housing delivery programme in Paper JSC/03/16 be noted.</p> <p>(2) That the plans to recruit skills and expertise when required and develop skills within the organisation to enable the Councils to deliver an affordable</p>

Topic	Date scrutinised	Excerpt from minutes	Current position
		with Portfolio Holders to ensure the required skills currently provided by external consultants were transferred to enable delivery by Officers. Portfolio Holders had requested Scrutiny Committee look at where the barriers were and a report would be brought to the April meeting.	housing programme and develop its wider housing delivery function be noted. The Committee may wish to scrutinise this topic when the opportunity arises for picking it up as a topic from the Forthcoming Decisions List.
Opportunities for Joint Scrutiny in Suffolk	April 2016	Peter Quirk, Interim Projects – Governance and Elections, introduced the debate by giving a brief overview of possible areas for collaboration across Suffolk. During the course of a discussion regarding the opportunities and potential approaches for Joint Scrutiny working, Members identified the following areas including budget activity, proactive approach, pre-decision scrutiny and devolution which could form part of a Joint Scrutiny framework in Suffolk.	No areas were identified for joint scrutiny work by the JSC. Some Members and officers did attend a workshop on Scrutiny without boundaries in March 2016 and Members and officers have attended scrutiny committee meetings at Suffolk County Council. Discussions took place at a member and officer level on opportunities for joint working between the Suffolk Councils and some opportunities were identified, including Gypsy and Traveller sites in Suffolk and what scrutiny of a combined authority might look like. When the 2017/18 forward plan is agreed the Overview and Scrutiny support officer will liaise with other Suffolk Councils' officers to identify whether there are any opportunities for joint working.
Planning appeals	August 2016 and December 2016	Minutes August 2016 - Members also specifically requested that further consideration be given to the following:- 1. How does the Committee provide	The minutes of the December 2016 meeting include the following: Members were aware of the effect of factors such as lack of a five-year land supply on some decisions, and the

Topic	Date scrutinised	Excerpt from minutes	Current position
		<p>support in understanding why Members refer delegated matters to the Planning / Development Control Committees and how is this better managed?</p> <p>2. How does the Committee make recommendations to support Planning / Development Control when we are dealing with complicated appeals?</p> <p>3. How best to engage Members from Planning / Development Control Committees in appeals processes when they have overruled officer recommendations and also engage with all stakeholders to ensure, as far as possible, that appeals are avoided?</p> <p>RESOLVED That the contents of Paper JSC/08/16 be noted and the items raised during the discussion, as referred to above, be progressed appropriately.</p>	<p>need for Committees to fully articulate their reasons when making a proposal which was not in accordance with an officer recommendation. However, a proposal to establish a Member working group to review the area of 'overturns' in relation to officer recommendations and the effect on the appeals record was lost on being put to the vote.</p> <p>Members agreed that the position as reported by the Professional Lead be noted.</p> <p>The Assistant Director – Planning for Growth will provide a verbal update to the meeting on the current position on planning appeals.</p>
Neighbourhood planning	April 2017	That the recommendations listed in paragraph 10.3 of Paper JSC/16/16 be supported and that the Senior Leadership Team reports back to this Committee or its successor(s) in six months' time regarding those recommendations.	The Senior Leadership Team is working on the recommendations as supported by the Joint Scrutiny Committee and will report on progress in October 2017.
Community Infrastructure Levy			CIL was identified as being something the Joint Scrutiny Committee wanted to be on the forward plan for scoping

Topic	Date scrutinised	Excerpt from minutes	Current position
			and reviewing around April 2018.

- 10.2 The draft forward plan for Mid Suffolk's Overview and Scrutiny Committee is also on the agenda for this meeting. That draft forward plan includes the topics above where a review date has already been agreed. The forward plan also includes the subjects that were agreed for scrutiny by Mid Suffolk Overview and Scrutiny Committee at the meeting of 14 June 2017 plus some topics previously noted for annual review.

11. Appendices

Title	Location
(a) None	

12. Background Documents

- 12.1 None

Authorship:

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Agenda Item 6



Joint Scrutiny Committee –Review Scoping Document

Review Topic (name of review)	Homelessness and Bed and Breakfast placements	
Lead members		
Officer Support	Heather Sparrow - Homeless Prevention and Older Persons Ben Staines – Project and Research Officer	
Rationale Key issues and reason for the review. Include how it relates to the Joint Strategic Plan.		
Purpose of the review/Objective (quantify the outcomes the review will seek to achieve)		
Success measures	What are the expected outcomes?	
	What are the likely benefits to the council and its community?	
	What value is JSC adding to the process?	
	Are there any barriers/dangers/risks?	
	How are you going to know that you have reached the end of the JSC activity?	
Background information		
Methodology/ Approach (what types of enquiry will be used to gather evidence and why)		

Resource requirements			
Project parameters			
Specify Witnesses/ Experts/ Stakeholders (who to see and when)- subject to review as evidence becomes available.			
Specify Evidence Sources for documents			
Specify Site Visits (where and when)			
Barriers/dangers/risks Identify any weaknesses and potential pitfalls			
Projected start date		Draft report deadline	
Meeting frequency		Projected completion date	

Agenda Item 9

BABERGH AND MID SUFFOLK DISTRICT COUNCILS

From: Ben Staines, Project and Research Officer	Report Number: MOS/17/7
To: Joint Scrutiny Committee	Date of meeting: 20 July 2017

FORWARD PLAN FOR 2017/2018

The table below is a draft of the forward plan for the Mid Suffolk Overview and Scrutiny Committee. This table will be reviewed at each meeting and could be amended in the light of new items arising or as a result of items on the Forthcoming Decisions List being selected for scrutiny. It could also be revised to take account of items previously scrutinised by the Joint Scrutiny Committee and being reviewed at this meeting.

Date of Committee – 20 July 2017

Topic	Purpose	Lead Officer	Joint Strategic plan reference
Scoping review of Homelessness/Bed and Breakfast service.	To scope the area and identify how Overview and Scrutiny (O&S) could add value to the process.	Corporate Manager – Homeless Prevention and Older Persons	Make best use of our existing Housing assets

Date of Committee – 17 August 2017

Topic	Purpose	Lead Officer	Joint Strategic plan reference
Review of Homelessness/Bed and Breakfast service.			Make best use of our existing Housing assets
Scoping a review of voids	To scope the area and identify how Overview and Scrutiny (O&S) could add value to the process.	Sue Lister – Corporate Manager Housing Options Justin Wright-Newton – Corporate Manager Babergh and Mid Suffolk Building Services.	Make best use of our existing Housing assets

Date of Committee – 14 September 2017

Topic	Purpose	Lead Officer	Joint Strategic plan reference

Date of Committee – 19 October 2017

Topic	Purpose	Lead Officer	Joint Strategic plan reference
Neighbourhood plans	The Corporate Manager – Community Planning and Heritage was asked to report back on progress on the recommendations made by the Joint Scrutiny Committee in April 2017.	Corporate Manager – Community Planning and Heritage	Communities engaged as early as possible - community led planning
Community Engagement	Senior leadership team were asked to report back regarding the recommendations from the Joint Scrutiny Committee in April 2017.	Mike Evans – Strategic Director	Provide insight of growth benefits to Communities and Communities embrace new homes growth.

Date of Committee – 16 November 2017

Topic	Purpose	Lead Officer	Joint Strategic plan reference
CIL	Review of the impact and delivery of the CIL regime for Infrastructure	Corporate Manager – Strategic Planning	Agree where growth goes

Topic	Purpose	Lead Officer	Joint Strategic plan reference

Topics identified for review by O&S but not currently timetabled:

Babergh and Mid Suffolk Building Services.

Plan for this to be reviewed 12 months after the implementation of the services, in April 2018.

Community Infrastructure Levy (CIL).

It was planned for CIL to be reviewed 12 months after it was implemented. This would have been April 2017 but advice from officers was that very little had been collected in the 1st year.

Home Ownership Review.

This was on the forthcoming decisions List for July 2017 but has been deferred for consideration in August 2017.

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